

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
January 12, 2021

I. CALL TO ORDER

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Derek Bergsten (Chairman), Todd Stockburger, Don Carlson, Gary Caruana, Joe Corl. **Participating via phone:** Rob Martin, Dan O'Shea, Don Shoevlin, Joel Hallstrom and Chuck Lynde
Absent: Adam Truman
Guests: Thad Martin (P), Sandy Stansell, Steve Chapman, Todd Hughes, Mark Karner (P) and Elizabeth Russell

III. APPROVAL OF MINUTES

Motion: Don Shoevlin made a motion to approve the December minutes and Joe Corl seconded the motion. Motion carried.

IV. FINANCIAL REPORT

Motion: Steve Chapman advised the Board that there were two sets of expenditure reports because there were still outstanding bills from the last fiscal year. Don Carlson made a motion to approve the financials and it was seconded by Joe Corl. Motion carried. Chairman Derek Bergsten introduced the City of Rockford's new IT Director, Todd Hughes. Todd advised the ETSB that he was appointed 4 weeks ago and brings with him 6.5 years previously serving with the County and 30 years in the IT field. Welcome Mr. Hughes!

V. New Business

December 2020 Call Volume and Answering Reports

Todd Stockburger advised that a report from the county was still unavailable due to the crashed reporting system.

CAD/RMS Governance

Todd Hughes provided an overview of the governance progress. Twelve IGA's went out to the agencies. City Finance and Personnel approved the IGA. Next step is to collect all IGA's and begin the process of creating a governance group.

ETSB IGA

Steve Chapman reported on the ETSB IGA that has been in place since 2005 which expired in October of 2020. Chapman advised that the County Board approved it in October and the City did so in November. Now it has to go to a vote in front of the ETSB for their approval. Chairman Bergsten informed members that the ETSB attorney also approved the agreement and that this agreement will now continue on unless it is reopened. The agency or entity must provide notice 12 months prior to termination. **Motion:** Todd Stockburger made a motion to approve the agreement and the motion was seconded by Gary Caruana. Motion carried by a unanimous vote.

Project

Todd Stockburger advised members that a new ETSB/Director vehicle was budgeted and he asked for a motion to venture out for quotes. **Motion:** Joe Corl made a motion to

move forward on the vehicle quotes and purchase. Dan O'Shea seconded the motion. Motion carried by a unanimous vote.

VI. Old Business

NG911 Project

Sandy Stansell advised ETSB that there were plans for the cutover to happen at Winnebago County 911 during the week of the 18th. Stansell said that Solacom is still planning a March cutover for Phase 2, which is the NG network.

QA/QI

Todd Stockburger advised that the QA/QI discussions have occurred over the period of several ETSB meetings. The program is another component to what already exists and would serve both city and county. The use of this QA/QI component would greatly improve the process which is currently very time consuming. Stockburger advised the board that the quote they received expires tomorrow. **Motion:** Dan O'Shea made a motion to move forward on the purchase of the QA/QI component. Rob Martin seconded the motion. Motion unanimously carried.

Station Alerting System

Elizabeth Russell reported that Pat from Digicom was working at the county fire Departments. They are still waiting on Verizon on the installation of the cellular modems. Joe Corl asked if there was anything more they should be doing to prepare. Russell advised no. Don Shoenlin said that any quotes on equipment has to be brought to their boards

Pulsepoint

Elizabeth Russell advised that there have been weekly calls with the hospitals and things are moving along with enrollment. Fire 1 & Fire 4 radio broadcasts will be on the App along with receiving the calls. They are still planning a soft launch then hopefully the hospitals and Rockford Fire will go live with the community sometime in February. Steve Chapman asked if the hospitals are still going to be financially responsible. Derek Bergsten said he would check on that

Telephone Lines

Derek Bergsten said that things are moving forward and they are getting everything lined up or in order before cutting lines.

VII. NEXT MEETING AND ADJOURNMENT

The next ETSB meeting is scheduled for February 9, 2021 at 9:00 a.m. 204 S. 1st Street. Rockford Fire Dept. – 2nd floor.

Adjournment

Motion: Don Carlson made a motion to adjourn followed by a second from Joe Corl. Motion carried.